

Santa Cruz Provisional College District
Proposed Budget
FY 2011

REVENUES	FY11 Proposed	FY11 Proposed w/Salary Updates	
	Annual FTSE	325	
	Annual # of Classes	231	
	Annual duplicated HDCT	3234	
<u>Acct</u>			
4320 Tuition	\$ 526,500	\$ 526,500	
4347/9 Fees	\$ 65,246	\$ 65,246	
4560 Property Taxes	\$ 287,629	\$ 287,629	
4210 Government Grants and Contracts		\$ 241,447	
4674 GED fees (15 students x 10 testing sessions x \$95/student)	\$ 16,950	\$ 16,950	
4531 Vending Machine Commissions	\$ 600	\$ 600	
Total Revenues	\$ 896,925	\$ 1,138,372	608,696

EXPENDITURES

Direct Expenses

Personnel Services

5001	Administrative Salaries: Director (FT - 12 mo) Student Advisor (FT - 12 mo)	\$ 54,494 \$ 38,290 <u>\$ 92,785</u>	\$ 56,643 \$ 39,678 <u>\$ 96,321</u>
5003	Classified Salaries: Student Services Tech (FT - 12 mo) Administrative Assistant (FT 12 mo)	\$ 27,914 \$ 29,876 <u>\$ 57,790</u>	\$ 30,120 \$ 27,261 <u>\$ 57,381</u>
5007	Associate Faculty (@\$620/CH x 3.2CH x # of Courses)	\$ 458,304	\$ 458,304
5008	Non-student hourly: Instructional Aids for FST and EMT classes (\$10/hr x 550 hours; GED test Proctor (\$10/hr. @16 hrs./test x 10 tests); Security (20 hr/wk@8.25/hr for 37 weeks)	\$ 13,205	\$ 13,205

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	Fringe benefits @ 29% for full-time and @ 11% for hourly personnel	\$ 97,039	\$ 68,711
	Total Personnel Services	<u>\$ 719,123</u>	<u>\$ 693,922</u>
<u>Operations & Maintenance</u>			
5180	Public Relations	\$ 500	\$ 500
5190	Service Fees (Courier, GED fees to state)	\$ 11,938	\$ 11,938
5191	Food Service	\$ 1,848	\$ 1,848
5194	Advertising	\$ 750	\$ 750
5196	In-House Printing	\$ 4,875	\$ 4,875
5210	Office Supplies	\$ 2,500	\$ 2,500
5212	Instructional Supplies	\$ 11,550	\$ 11,550
5212	Accuplacer (HDCT/5 @ \$5 ea)	\$ 1,000	\$ 1,000
5212	GED Tests (\$200/booklet x 20 booklets)	\$ 4,000	\$ 4,000
5212	GED supplies	\$ 200	\$ 200
5215	Non-expendable Instructional Supplies		
5230	Maintenance Supplies	\$ 250	\$ 250
5240	Custodial and Cleaning Supplies	\$ 750	\$ 750
5270	Copying	\$ 3,000	\$ 3,000
5341	Building Rental	\$ 20,000	\$ 20,000
5450	Telephone (inc ITV Classroom)	\$ 25,000	\$ 25,000
5470	Postage	\$ 5,500	\$ 5,500
5510	Travel	\$ 3,500	\$ 3,500
	Total Operations & Maintenance	<u>\$ 97,161</u>	<u>\$ 97,161</u>
	TOTAL PERSONNEL, OPERATIONS & MAINTENANCE	\$ 816,283	\$ 791,083
	Total	<u>\$ 816,283</u>	<u>\$ 791,083</u>
	Indirect Expenses		
5920	37%	<u>\$ 302,025</u>	<u>\$ 292,701</u>
	Building Maintenance	\$ 10,000	\$ 10,000
	Legal Costs	\$ 4,000	\$ 4,000
	Insurance	\$ 5,000	\$ 5,000
	Audit	\$ 5,000	\$ 5,000
	Budget/Financial	\$ 1,000	\$ 1,000
	Election Costs		\$ 5,000
	Contingency	\$ 24,589	<u>\$ 24,589</u>

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	<u>EY 2011</u>			
	<u>\$ 49,589</u>	<u>\$ 54,589</u>		
Grand Total	\$ 1,167,897	\$ 1,138,372	\$	529,676
Surplus (or Deficit)	\$ (270,972)	\$ (0)		
Average Cost per FTSE	\$ 885	\$ 885		
Average Cost per FTSE (all revenue and expenses)	\$ 2,512	\$ 2,434		

Santa Cruz Educational Services for FY2008

6/2/2010

Schedule of Indirect Expenses (Applied Overhead)				
Proportional Share of FTSE for Overhead Allocation Estimated FY08 FTSE (6700)			FY08 Adopted Budget	Allocation for Estimated FY08 FTSE 165 2.46%
All Personnel Costs Only				
Method	Account	Description		
FTSE	110001	President	\$ 386,476	9,517.69
FTSE	110301	Human Resources	\$ 321,898	7,927.34
FTSE	110401	Public Information	\$ 60,377	1,486.90
FTSE	110501	Creative Services	\$ 226,326	5,573.70
FTSE	110601	Office of Institutional Effectiveness	\$ 139,373	3,432.32
FTSE	210001	Vice President Instruction	\$ 405,134	9,977.18
FTSE	210501	Extended Campus District	\$ 179,368	4,417.27
FTSE	311001	Vice President Administration	\$ 431,621	10,629.47
FTSE	311002	Fiscal Control	\$ 600,631	14,791.66
FTSE	311003	Purchasing	\$ 223,590	5,506.32
FTSE	311101	General Institution	\$ 62,880	1,548.54
FTSE	320000	Print Shop	\$ 127,522	3,140.47
FTSE	411001	Dean of Student Services	\$ 199,419	4,911.06
FTSE	411006	Admissions	\$ 342,809	8,442.31
FTSE	411007	Financial Aid	\$ 684,444	16,855.71
FTSE	500000	DOIT District Operations	\$ 667,442	16,437.00
FTSE	500100	DOIT Network Operation	\$ 73,755	1,816.35
TOTAL			\$ 5,133,065	126,411.30

Proportional Share of FTSE for Overhead Allocation	
Estimated CC FTSE FY08	6535
Estimated Santa Cruz FTSE FY08	165
Total estimated FTSE FY08	6700
Percentage SC/Total	2.46%